

Travel Approval Form

Department: Sheriff's Office

Event Name: TTPOA SWAT Conference 2025

Location: Burnet, TX

Event Dates: 04/24/ - 04/27/25

Purpose:

- ☒ Required Continuing Education/Certification
- ☒ Job Training
- ☐ Other: _____


Name of Attendees:

Damien Bethell Charles Jenkins

Lanny Boone Andrew Riggs

Clint McDaniel Michael Stevens

Ryan Geheb

Court Decision:	
<small>This section to be completed by County Judge's Office</small>	
	2-24-25

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

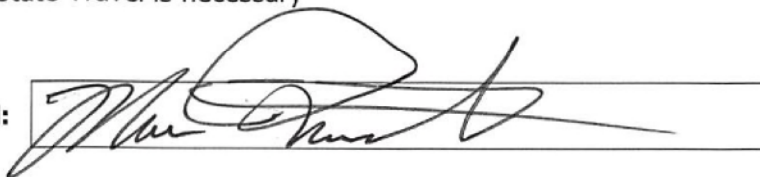
Overnight Travel

- ☒ Travel Approval Form
- ☒ Registration Information or Confirmation
- ☒ Itinerary, Agenda, or Breakdown
- ☒ Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:



Johnson County Sheriff's Office
Training Request

Name: Damien Bethell
Rank: Sergeant Date: 02/13/23 2/7/25
Course Name: 2025 TTpoa Confernece
Course Date: 04-24-25 to 04-27-25

Course Tuition: 330 Hotel Cost: _____

Per Diem: 150 Total Cost: _____

Is Course TCOLE Accredited? Y N
Will training be reported by Host? Y N

This Training / Seminar is necessary for the following reasons:

X Required continuing education X Job training
X Improve work performance _____ Required certification

Host Agency: TTPOA
Host Address: PO BOX 304
Host City: BURNET, TEXAS
Host State: TEXAS
Host Zip Code: 78611
Host Phone: 5125371919

Hotel: KALAHARI
Hotel Address: 3001 KALAHARI BLVD
Hotel City: ROUND ROCK
Hotel State: Texas
Hotel Zip Code: 78665
Hotel Phone: 8775252427

Hotel Check In Date: 04/24/25

Hotel Check Out Date: 04/27/25

Approvals

Training Coordinator: Dr. Anna Goodloe, PhD Budget Available: Y N
CC Agenda Submitted: Y N N/A

Sergeant: Damien Bethell _____ Approved
_____ Disapproved Initials _____ Date _____

Justification (Required): _____
advanced training in tactics

Lieutenant: _____ _____ Approved
_____ Disapproved Initials _____ Date _____

Comments: _____

Captain: _____ _____ Approved
_____ Disapproved Initials _____ Date _____

Comments: _____

Chief: [Signature] [Signature] Approved
_____ Disapproved Initials [Signature] Date 2-13-25

Comments: _____

Johnson County Sheriff's Office
Training Request

Name: Lanny Boone
Rank: Sgt Date: 02/06/25
Course Name: TTPOA Swat Conference
Course Date: 4-25-25 to 4-27-25

Course Tuition: \$300 Hotel Cost: Self Paying

Per Diem: \$63.00 per day Total Cost: \$552.00 Approx

Is Course TCOLE Accredited? ☒ N
Will training be reported by Host? ☒ N

This Training / Seminar is necessary for the following reasons:

☐ Required continuing education ☒ Job training
☒ Improve work performance ☐ Required certification

Host Agency: TTPOA
Host Address: PO Box 304
Host City: Burnet
Host State: Texas
Host Zip Code: 78611
Host Phone: (512) 537-1919

Hotel: Kalahari Resort and Conventions
Hotel Address: 3001 Kalahari Blvd
Hotel City: Round Rock
Hotel State: Texas
Hotel Zip Code: 78665
Hotel Phone: (877) 525-2427

Hotel Check In Date: 4-24-25

Hotel Check Out Date: 4-27-25

Approvals

Training Coordinator: Dr. Anna Goodloe, PhD Budget Available: ☐ Y ☐ N
CC Agenda Submitted: ☐ Y ☐ N ☐ N/A

Sergeant: _____ Approved _____
Disapproved Initials _____ Date _____


Justification (Required): _____

Lieutenant: _____ Approved _____
Disapproved Initials _____ Date _____

Comments: _____

Captain: _____ Approved _____
Disapproved Initials _____ Date _____

Comments: _____

Chief:  Approved  Disapproved Initials  Date 2-13-25

Comments: _____

Johnson County Sheriff's Office
Training Request

Name: Clint T. McDaniel

Rank: Sergeant

Date: February 3, 2025

Course Name: TTPOA SWAT Conference

Course Date: April 24-27, 2025

Course Tuition: \$300

Hotel Cost: \$179/night + Fees (\$223.10)

Per Diem: \$63 per day

Total Cost: \$1185 Approx

Is Course TCOLE Accredited?

☒ Y

N

Will training be reported by Host?

☒ Y

N

This Training / Seminar is necessary for the following reasons:

☒ Required continuing education

☒ Job training

☒ Improve work performance

☐ Required certification

Host Agency: TTPOA

Host Address: PO BOX 304

Host City: Burnet

Host State: Texas

Host Zip Code: 78611

Host Phone: (512) 537-1919

Hotel: Kalahari Resort

Hotel Check In Date: April 24, 2025

Hotel Address: 3001 Kalahari Blvd

Hotel City: Round Rock

Hotel State: Texas

Hotel Zip Code: 78665

Hotel Phone: (877) 525-2427

Hotel Check Out Date: April 27, 2005

Approvals

Training Coordinator: Dr. Anna Goodloe, PhD

Budget Available:

Y

N

CC Agenda Submitted:

Y

N

N/A

Sergeant: _____

Approved

Disapproved Initials _____ Date _____

Justification (Required): _____

Lieutenant: _____

Approved

Disapproved Initials _____ Date _____

Comments: _____

Captain: _____

Approved

Disapproved Initials _____ Date _____

Comments: _____

Chief: 

Approved

Disapproved Initials  Date 2-13-25

Comments: _____

Johnson County Sheriff's Office
Training Request

Name: Ryan Geheb
Rank: Deputy Date: 02/05/2025
Course Name: SWAT CONFERENCE
Course Date: APRIL-2025- 24,25,26,27

Course Tuition: \$300 Hotel Cost: \$537
Per Diem: 220.50 Total Cost: \$1057.50

Is Course TCOLE Accredited? ☒ N
Will training be reported by Host? ☒ N

This Training / Seminar is necessary for the following reasons:

☒ Required continuing education ☒ Job training
☒ Improve work performance ☐ Required certification

Host Agency: TTPOA
Host Address: PO Box 304
Host City: Burnet
Host State: Texas
Host Zip Code: 78611
Host Phone: 512-537-1919

Hotel: Kalahari Resorts & Conventions
Hotel Address: 3001 Kalahari Blvd
Hotel City: Round Rock
Hotel State: Texas
Hotel Zip Code: 78665
Hotel Phone: 877-525-2427

Hotel Check In Date: 4/24/2025

Hotel Check Out Date: 4/27/2025

Approvals

Training Coordinator: Dr. Anna Goodloe, PhD

Budget Available: Y N
CC Agenda Submitted: Y N N/A

Sergeant: C. McDaniel ☒ Approved
Disapproved Initials _____ Date _____

Justification (Required): _____

Lieutenant: _____ Approved
Disapproved Initials _____ Date _____

Comments: _____

Captain: _____ Approved
Disapproved Initials _____ Date _____

Comments: _____

Chief: [Signature] ☒ Approved [Signature] 2-13-25
Disapproved Initials _____ Date _____

Comments: _____

Johnson County Sheriff's Office
Training Request

Name: CHARLES JENKINS
Rank: CORPORAL Date: 02/05/2025
Course Name: SWAT CONFERENCE
Course Date: APRIL-2025- 24,25,26,27

Course Tuition: \$300 Hotel Cost: \$537

Per Diem: 220.50 Total Cost: \$1057.50

Is Course TCOLE Accredited? ☒ N
Will training be reported by Host? ☒ N

This Training / Seminar is necessary for the following reasons:

☒ Required continuing education ☒ Job training
☒ Improve work performance ☐ Required certification

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Approvals

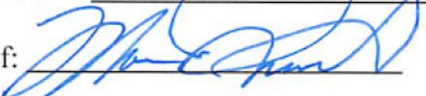

Training Coordinator: Dr. Anna Goodloe, PhD Budget Available: Y N
CC Agenda Submitted: Y N N/A

Sergeant:  ☒ Approved
☐ Disapproved Initials _____ Date _____

Justification (Required): _____

Lieutenant: _____ ☐ Approved
☐ Disapproved Initials _____ Date _____
Comments: _____

Captain: _____ ☐ Approved
☐ Disapproved Initials _____ Date _____
Comments: _____

Chief:  ☒ Approved
☐ Disapproved Initials  Date 2-13-25
Comments: _____

Johnson County Sheriff's Office
Training Request

Name: Andrew Riggs
Rank: Investigator 1908 Date: 02/13/2025
Course Name: TTPOA Swat Conference
Course Date: 4-24-25 to 4-27-25

Course Tuition: \$300 Hotel Cost: \$537.50

Per Diem: \$63.00 per day Total Cost: \$1,057.50

Is Course TCOLE Accredited? ☒ N
Will training be reported by Host? ☒ N

This Training / Seminar is necessary for the following reasons:

☐ Required continuing education ☒ Job training
☒ Improve work performance ☐ Required certification

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Host State: Texas
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Hotel Zip Code: 78665
Hotel Phone: (877) 525-2427

Hotel Check In Date: 4-24-25

Hotel Check Out Date: 4-27-25

Approvals

Training Coordinator: Dr. Anna Goodloe, PhD Budget Available: ☐ Y ☐ N
CC Agenda Submitted: ☐ Y ☐ N ☐ N/A

Sergeant: _____ Approved _____
Disapproved Initials _____ Date _____


Justification (Required): _____

Lieutenant: _____ Approved _____
Disapproved Initials _____ Date _____

Comments: _____

Captain: _____ Approved _____
Disapproved Initials _____ Date _____

Comments: _____

Chief:  Approved 
Disapproved Initials  Date 2-13-25

Comments: _____

Johnson County Sheriff's Office
Training Request

Name: Michael Stevens
Rank: Detective Date: 02/13/25
Course Name: TTPOA Swat Conference
Course Date: 4-24-25 to 4-27-25

Course Tuition: \$300 Hotel Cost: _____

Per Diem: \$63.00 Total Cost: \$ _____

Is Course TCOLE Accredited? ☒ Y ☐ N

Will training be reported by Host? ☒ Y ☐ N

This Training / Seminar is necessary for the following reasons:

_____ Required continuing education ☒ X _____ Job training
☒ X _____ Improve work performance _____ Required certification

Host Agency: TTPOA
Host Address: PO Box 304
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Host State: Texas
Host Zip Code: 78611
Host Phone: (512) 537-1919

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Hotel City: Round Rock
Hotel State: Texas
Hotel Zip Code: 78665
Hotel Phone: (877) 525-2427

Hotel Check In Date: 4-24-25

Hotel Check Out Date: 4-27-25

Approvals

Training Coordinator: Dr. Anna Goodloe, PhD Budget Available: ☒ Y ☐ N
CC Agenda Submitted: ☒ Y ☐ N ☐ N/A

Sergeant: _____ Approved _____
_____ Disapproved Initials _____ Date _____




Justification (Required): _____

Lieutenant: _____ Approved _____
_____ Disapproved Initials _____ Date _____

Comments: _____

Captain: _____ Approved _____
_____ Disapproved Initials _____ Date _____

Comments: _____

Chief:  _____ Approved  _____ Disapproved Initials  _____ Date 2-13-25

Comments: _____



2025 TTPOA Conference

Wednesday, April 23 - Sunday, April 27

The TTPOA continues to strive to foster an exchange of ideas and information within the field of tactics and operations in Police work. Our annual conference is the greatest example of how our staff can accomplish this goal. We understand our organization could not achieve this mission without skilled and accomplished Instructors to provide quality training to our members. The TTPOA staff has worked hard to host some of the industry's most qualified instructors to this year's conference to better serve our members. Up to 21 hours of TCOLE credit earned for attending all sessions and classes.

For questions regarding courses or registration contact [Matt Harmatuk](#).

For questions regarding Vendors and Sponsorships contact [Eric King](#).

Attendee online registration closes April 21, 2025 @ midnight! In-Person registration is available April 23 at 1700.

Any tactic, technique, or technology covered at the TTPOA Conference must be applied in compliance with the United States Constitution, the Texas Penal Code, and the rules and regulations of an officer's employing law enforcement agency.

Wed, April 23rd, 1000-1600 - Vendor Range Day

- Live Fire Range Demos from Platinum and Conference Sponsors

- Weapons and Optics Raffles
- THERE WILL BE A SIDE COMPETITION SHOOTING EVENT WITH PRIZES!!
- Range Location: Williamson County (WILCO) Range
- EARLY REGISTRATION, 1700 - 2000

TACTICAL DEBRIEF: TBD @ 1800

Thursday, April 24th 0900-1700 - Vendor Show

- REGISTRATION, 0700 - 1700
- Vendors displaying firearms, vehicles, optics, gear, clothing and footwear, etc.
- Giveaways
- Raffle Items
- Keep an eye on our TTPOA app for push notifications
- **No person under 18 will be allowed to enter the Vendor Show. NO EXCEPTIONS.**

TACT TALKS: Various Guest Instructors will be doing several short presentations through out the day on different subjects. Roster and times coming soon!

TACTICAL DEBRIEF: Nashville Active Shooter Incident @ 0800

TACTICAL DEBRIEF: Los Angeles PD SWAT Hostage Rescue Bus Incident @ 1700

Friday April 25th, 0800 - 1000 - Opening Ceremonies & Debrief

- LATE REGISTRATION, 0700 - 0800
- Opening Ceremonies @ 0800

TACTICAL DEBRIEF: Austin PD SWAT Hostage Rescue Incident @ 0830

Friday, April 25th, 1000-1600 - Vendor Show

- Vendors displaying firearms, vehicles, optics, gear, clothing and footwear, etc.
- **No person under 18 will be allowed to enter the Vendor Show. NO EXCEPTIONS.**

Friday April 25th, 1900-2100 - Formal Banquet Dinner

- Dinner
- Keynote Speaker - Johnny Wilson
- RAFFLE DRAWING!!!

Saturday, April 26th - Training Begins

- Check your training itinerary and the TTPOA app for pertinent information such as class start and stop time
- For more detailed info click on the "Schedule" tab above

Sunday, April 27th - Training Ends

- Check your training itinerary and the TTPOA app for pertinent information such as class start and stop time
- For more detailed info click on the "Schedule" tab above

Conference Costs

- For conference packages (Any classes 8 hours or less) \$300
- For instructor packages (16-hour instructor courses) \$400
- All attendees must be TTPOA members. If you are not a member, a \$30 membership fee will be charged upon checkout

Hotel Costs

- Kalahari Resort:
 - Room: \$179/night
 - resort fee \$15/night
 - 15% tax
- **For all hotel room reservations at Kalahari you must email susan.fillbrandt@tppo.org**
- If you contact the hotel, they will not make the reservations at the TTPOA rate for you.

Attendee registration closes April 21, 2025 @ midnight!

You must be [logged in](#) to see the course offerings.

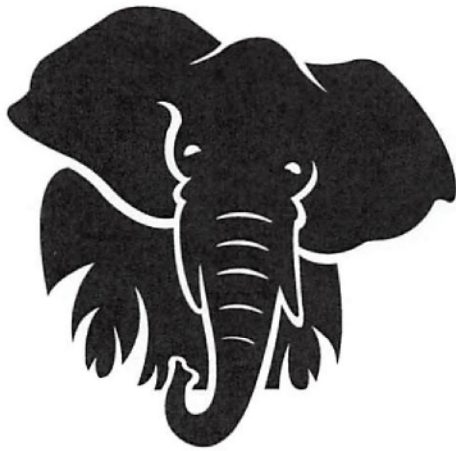
You must have a user account to register for this conference.

Create User Account

[I already have an account](#)

Login or Register

to view available conference courses



Kalahari[®]

RESORTS & CONVENTIONS

Kalahari Resorts & Conventions

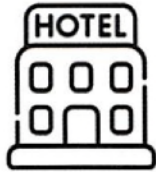
3001 Kalahari Blvd
Round Rock, TX 78665
(877) 525-2427

View vendor companies

registered to exhibit at this conference

Vendor Registration

Title Sponsor



TRAVEL HOTEL RESERVATION REQUEST

(EMAIL TO PURCHASING at pur@johnsoncountytexas.org)

DATE: 02/14/2025

DEPARTMENT: Sheriff's Office

PERSON SENDING REQUEST: Tara Raby EXT: 3503

Person (s) Name Attending:

*If LEOSE Funds are being used to pay for the room upon check out, please check LEOSE FUNDS below:

☐ LEOSE FUNDS

1. Damien Bethell

2. Lanny Boone & Clint McDaniel

3. Andrew Riggs & Michael Stevens

4. Charles Jenknins & Ryan Geheb

5.

6.

Function Attending: TTPOA SWAT Conference

Hotel Name: Kalahari Resorts & Conventions

Hotel Address: 3001 Kalahari Blvd

City: Round Rock

State: TX

Zip: 78665

Hotel Phone# 877-525-2427

Special Requirements: Email susan.fillbrandt@ttpoa.org for TTPOA room rate

Conference Hotel Block Code:

Conference/Training Website: <https://ttpoa.org/conferences/2025-ttpoa-conference>

How many rooms needed: 4

Date of Check In: 4/24/25

Date of Check Out: 4/27/25

NOTE: When the Purchasing Department reserves the hotel room, payment will be processed and paid for on the travel credit card. ALL Travel PO's MUST be in place prior to travel. The hotel receipt will need to be receipted on your PO upon return. If the traveler does not obtain a hotel receipt upon check out, it's the travelers responsibility to call the hotel and obtain a copy for receipting.